



BIG ROCK FIRE PROTECTION DISTRICT

47W863 E 2nd St, Big Rock IL, 60511

Phone (630)-556-3214

Trustee Meeting Minutes July 2025

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE BIG ROCK FIRE PROTECTION DISTRICT**

Approved Minutes of a meeting of the Board of Trustees of the Big Rock Fire Protection District held at the Big Rock Fire Station on July 14, 2025, at 10:04am.

- **Attendees:** Brian Phillips, Wray McKenzie, Ryan Michael, Kari Rogerson, and Cindy Dean. Chief Kolt O'Donnell was present via speaker phone. Dave Broz will be at our meeting to update and answer any questions surrounding our current insurance coverage.
- **Call to Order:** The meeting was chaired by President Brian Phillips and Secretary Cindy Dean served as Secretary for the meeting. President Phillips noted that there was a quorum of trustees present, and appropriate notice was given and posted.
- **Public Comments:** Katie Fish, Paramedic ~ Provided information on the Lucas Device. Stated consensus of the members is that this is a purchase/upgrade which is necessary and would be beneficial to the providers of the department and the community. Current Zoll Autopulse NXT device is 20 years old and is becoming an obsolete device. New batteries are soon going to need to be purchased for the Autopulse at a significant cost. Asking for this to be a budgetary item due to the final cost for two devices which would be approximately \$43,050.40. The company (Stryker) is offering a split bill; half to be paid this fiscal year and the remaining balance paid next fiscal year with no penalty, no interest, and with immediate delivery. A Grant for this item has been discussed however the age limit for the Zoll Autopulse is reaching its limit and Grants are timely and not guaranteed.

Questioned if this were an item which would require sealed bids under the Purchasing Policy. Do not feel it would be as this is considered a specialty item available from a limited number of vendors.

Dave Broz, Railside Insurance ~ Provided updates on insurance renewal. Property and Casualty (buildings, vehicles, EMS liability) and Employee Benefits which are renewing

this week. Bumped up some of the vehicle values (slight rate increase), property value bumped up (increased approximately 5%). Provided updated information on Workman's Comp Policy, Accident/Health Policy (covers what Workman's Comp Policy does not cover), Accidental Death Policy, Cancer/Critical Illness Policy, EAP Program.

- Items Removed from the Consent Agenda: None

- Consent Agenda: Approval of Bills for July 14, 2025, and Minutes from the Regular Meeting June 9, 2025. Motion made to approve Consent Agenda; Motion First by President Phillips, Second by Ryan Michael. Roll call vote, President Phillips, yes, W. McKenzie, yes, R. Michael, yes, K. Rogerson, yes,

C. Dean, yes, unanimously approved. Motion passed.

- Trustee Responsibility Calendar: Focus the next couple of months will be on the 2025-2026 Budget. Will vote on the tentative budget which will be on file for thirty days for the public to view. Will hold budget hearing at the next meeting and approve the final budget.

- Financial Report: FY 2025-2026 Budget.

- Lauterbach & Amen Contract Discussion: Three-year contract proposed. Had credit for current year for a report which they had charged for completing but actually did not do. There is an approximate 3% increase. Feel they have done a good job for the department this past year. Will do a vote whether to stay with Lauterbach & Amen vs. looking for another firm.

- Tower Lease Buyout Discussion: Discussed proposal from Diamond Communications for buyout of the Tower Lease in the amount of \$300,000 as well as offering a Contract Extension. Noted the proposal reads, "The Easement Agreement having a perpetual term," which would result in Diamond Communications having control of the land for eternity.

Decision is made to contact Diamond Communications and obtain a proposal for the offer of the 25-year ground lease extension, and buyout agreement for the remaining 20 years or longer length of time.

- Fire Chief Report Out: The Kaneville Contract is up and going and being dispatched correctly.

Wyatt presented a report of the calls. Since the last meeting, have had 50 calls. Twenty-two ambulance, 8 cancelled in route, 7 accidents, 5 change of quarters, 2 structure fires, and the rest are miscellaneous, such as, false alarms, fire alarms, gas leaks, etc.

- Trustee Comments: B. Phillips, For the trustees to continue to be certified the requirement is 3 CE Credits per year. Brian reached out to the IAFFPD and asked to be notified when the Essential Trustee Training is available for Kari. K. Rogerson, none. W. McKenzie, Will be attending a Webinar tomorrow, as well as Wyatt, on Medicaid billing. R. Michael, none. C. Dean, none.

- **Motion To Approve Audit Contract with Lauterbach & Amen:** Motion to approve the three-year contract with Lauterbach and Amen. Motion first made by B. Phillips, second, C. Dean. Roll call vote,

B. Phillips, yes, W. McKenzie, yes, R. Michael, yes, K. Rogerson, yes, C. Dean, yes.
Unanimously approved. Motion passed.

- **Motion To Approve and Put on File the Tentative Budget for Fiscal Year 2025-2026:** Motion made first by B. Phillips, second, R. Michael. Roll call vote, B. Phillips, yes, W. McKenzie, yes, R. Michael, yes,

K. Rogerson, yes, C. Dean, yes. Unanimously approved. Motion passed.

- **Adjournment of Regular Meeting:** There being no further business, the meeting was adjourned at 11:58am on a motion made by B. Phillips, second by K. Rogerson, and unanimously approved.