



BIG ROCK FIRE PROTECTION DISTRICT

47W863 E 2nd St, Big Rock IL, 60511

Phone (630)-556-3214

Trustee Meeting Minutes June 2025

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE BIG ROCK FIRE PROTECTION DISTRICT**

Approved Minutes of a meeting of the Board of Trustees of the Big Rock Fire Protection District held at the Big Rock Fire Station on June 9, 2025, at 10:04am.

- **Attendees:** Brian Phillips, Wray McKenzie, Ryan Michael, Kari Rogerson, and Cindy Dean. Chief Kolt O'Donnell was present.
- **Call to Order:** The meeting was chaired by President Brian Phillips and Secretary Cindy Dean served as Secretary for the meeting. President Phillips noted that there was a quorum of trustees present, and appropriate notice was given and posted.
 - **Public Comments:** None
 - **Items Removed from the Consent Agenda:** None
 - **Consent Agenda:** Approval of Bills for June 9, 2025, and Minutes from the Regular Meeting
- May 12, 2025, and Special Meeting Minutes April 17, 2025. Discussed Capital One double payment issue. Motion made to approve Consent Agenda; Motion First by President Phillips, Second by Ryan Michael. Roll call vote, President Phillips, yes, W. McKenzie, yes, R. Michael, yes, K. Rogerson, yes, C. Dean, yes, unanimously approved. Motion passed.
- **Trustee Responsibility Calendar:** Is pretty much the 2025-2026 Budget for the next two months. Wray, Brian, and Kolt will be working on that today.
- **Financial Report:** Currently, at approximately \$1,085,000.00 in the bank, which is almost \$300,000 more in comparison to last year. Ambulance revenue is up 50%. Ambulance revenue will most likely be down this year because of the revised Kaneville Contract and Sugar Grove has added an additional ambulance.

- **Fire Chief Report Out:** Attended a meeting in Sugar Grove. They are talking about shutting down Rhodes again at the railroad tracks to do more maintenance. Hopefully not, as it was just upgraded two years ago. Dugan Road will for sure be done the end of June.

Kolt has spoken with the Village President regarding a Grant for a water tower. Also, the Village will be discussing who should be responsible for activating the tornado siren. Would prefer the ability to activate via an app on a phone vs. manually.

Regarding the Kaneville Contract: Discussed the Maple Park and Big Rock boundaries on the map. Also, discussed billing Kaneville. Kaneville Chief came to the meeting to discuss potential map changes. He stated Kaneville is waiting for a map from the county with addresses etc. Agreed on boundary adjustments. Contract signed by President and Secretary.

We did receive one of the Grants applied for which was Enbridge. Applied for \$25,000 and were given \$9,000 for gear. One set of gear is approximately \$4,000. Discussed future needs of a new engine, in the event of a water tower etc.

Per Kolt, regarding the T-Mobile connectivity issue. Has the understanding members are connecting the system to their phones and should not be. The system requires it to be rebooted once someone disconnects their personal device. Have been advised not to connect personal devices to the system. Hopefully, this will correct the problem.

- **Trustee Comments:** B. Phillips, Questioned QuickBooks ownership, who should have access to make/adjust entries etc. Need for training? Regarding Investment Policy, the Illinois Treasurers Fund is at 4.4% interest. Virtually no expenses, can move money overnight. Brian will be getting more information. Discussed signing contract with the auditors. K. Rogerson, Reviewed current cell tower contract. Benefits of the cell tower buyout would be cash in hand. The termination wording states 30 days cancelation by either party. Risk would be, once sold, they can do whatever they want with the easement and could end up locked in if should decide to ever move the department to another location. Will contact Diamond regarding their proposal which was a phone call to Chief O'Donnell.

W. McKenzie, Auditors have already called requesting June payroll. Wray will turn QuickBooks over to the auditors with read only access. Need to establish budget categories and match with QuickBooks. R. Michael, none. C. Dean, none.

- **Adjournment of Regular Meeting:** There being no further business, the meeting was adjourned at 11:56am on a motion made by B. Phillips, seconded by C. Dean, and unanimously approved.