



BIG ROCK FIRE PROTECTION DISTRICT

47W863 E 2nd St, Big Rock IL, 60511

Phone (630)-556-3214

Trustee Meeting Minutes August 2025

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE BIG ROCK FIRE PROTECTION DISTRICT**

Approved Minutes of a meeting of the Board of Trustees of the Big Rock Fire Protection District held at the Big Rock Fire Station on August 11, 2025, at 10:09am.

- **Attendees:** Brian Phillips, Wray McKenzie, Ryan Michael, Kari Rogerson, and Cindy Dean. Chief Kolt O'Donnell was present.
- **Call to Order:** The meeting was chaired by President Brian Phillips and Secretary Cindy Dean served as Secretary for the meeting. President Phillips noted that there was a quorum of trustees present, and appropriate notice was given and posted.
- **Public Hearing on FY 2025-2026 Budget and Appropriations:** No comments.
- **Public Comments:** None.
- **Items Removed from the Consent Agenda:** None
- **Consent Agenda:** Approval of Bills for August 11, 2025, and Minutes from the Regular Meeting

July 14, 2025. Board discussed land line charges, fire inspection charges, credit card charges (chief preapproval etc.). Chief O'Donnell will have members place credit card receipts in a designated mailbox. Discussed potential options for a fundraiser and making a list for prioritizing the needs of the department. Motion made to approve Consent Agenda; Motion First by President Phillips, Second by Ryan Michael. Roll call vote, President Phillips, yes, W. McKenzie, yes, R. Michael, yes, K. Rogerson, yes, C. Dean, yes, unanimously approved. Motion passed.
- **Trustee Responsibility Calendar:** Nothing coming up until the Tax Levy.
- **Financial Report:** At \$1,200,000.00. Discussed the IPTIP Investment Fund with the state. The rate is currently at 4.5%. A half point more than a CD with Resource. Currently

receiving 2.75% with the Sweep Account. Advantages are the ability to get funds from the account overnight, no transaction fees, ability to wire in one day, can get ACH in three days, and no minimum investment. Brian will forward more information to the trustees.

Per Wray; will try to get ahold of Mike this week. Need to get budget in and need to reconcile the bank account. Feel long term there should be two people well-versed in QuickBooks. Wray also questioned if we have moved forward with the audit. Does not want to wait until the last minute to complete the AFR. Brian will reach out to Monica at Lauterbach & Amen. Wray remarked on the Medicaid Seminar he attended. GEMT amounts will be frozen. Need to make sure I-9 Forms are filled out and on file. Appears smaller rural hospitals will have a rough time.

- **Tower Lease Buyout Discussion:** Discussed advantage of buyout. Would have lump sum to invest etc. Amount? Previously Diamond Communications has offered \$300,000. Right now, make \$18,000 per year on the cell tower and would like to make \$30,000 per year in interest (at 4%). \$750,000 at 4% would be double what is received now. If Diamond is wanting perpetuity, would need to increase the current offer significantly. Have no issues with perpetuity or 99 years, however, needs to be worth it for revenue purposes. 4% on \$500,000, would be \$20,000, which is more than we are making now.

\$750,000 at 4% would be \$30,000. Unsure if the current contract mentions termination should the tower become obsolete.

Will contact Diamond and advise that it was felt after reviewing the offer which was extending the current contract for the next 20 years, and going over the numbers, the offer is significantly low for perpetuity. We were with the understanding the offer was for the next 20 years, not perpetuity.

- **Fire Chief Report Out:** Plowing Match is coming up. Did get the Enbridge Grant for \$8,900. Will be able to get gear for three members. Another Grant for A&R Pipeline is for gear.

- **Trustee Comments:** B. Phillips, none. R. Michael, none. W. McKenzie, Investment Policy; need to complete. Brian will put on the agenda for vote at the next meeting. K. Rogerson, none. C. Dean, none.

- **Motion to Approve Ordinance No. 2025-1, an Ordinance Providing for the Budget and Appropriations of the Big Rock Fire Protection District, Kane County, Illinois for the Fiscal Year Beginning June 1, 2025 and Ending May 31, 2026:** Motion first made by, B. Phillips, second, C. Dean. Roll call vote, B. Phillips, yes, R. Michael, yes, W. McKenzie, yes, K. Rogerson, yes, C. Dean, yes. Unanimously approved. Motion passed.

- **Motion to Approve Ordinance No. 2025-2, an Ordinance Requiring Completion of Basic Firefighter Training and Certification for Probationary Fire Protection Personnel in Accordance with the Illinois Fire Protection Training Act:** Motion first made by B. Phillips, second, K. Rogerson. Roll call vote,

B. Phillips, yes, R. Michael, yes, W. McKenzie, yes, K. Rogerson, yes, C. Dean, yes. Unanimously approved. Motion passed.

• **Adjourn to Closed Session for Semi-Annual Review of Closed Sessions Meeting Minutes (5 ILCS 120/2.06):** As no one is present at the meeting other than the board, Semi-annual Review does not actually need to be done in a closed session. In the last six months we have had no Closed Sessions. Will open Closed Meeting from 9/12/2022 as it was a personnel issue. All other Closed Sessions will remain closed as the case is still under investigation. 3/22/2022, 3/29/2022, 4/7/2022, 4/12/2022, 6/13/2022, 7/11/2022, 7/13/2022, 7/25/2022 will remain closed. Motion made by B. Phillips to open meeting minutes from 9/12/2022, second, R. Michael. Roll call vote, B. Phillips, yes, R. Michael, yes,

W. McKenzie, yes, K. Rogerson, yes, C. Dean, yes. Unanimously approved. Motion passed.

- **Adjournment of Regular Meeting:** There being no further business, the meeting was adjourned at 12:04pm on a motion made by B. Phillips, seconded by C. Dean, and unanimously approved.