



BIG ROCK FIRE PROTECTION DISTRICT

47W863 E 2nd St, Big Rock IL, 60511

Phone (630)-556-3214

Trustee Meeting Minutes May 2025

APPROVED MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BIG ROCK FIRE PROTECTION DISTRICT

Approved Minutes of a meeting of the Board of Trustees of the Big Rock Fire Protection District held at the Big Rock Fire Station on May 12, 2025, at 10:03am.

- **Attendees:** Brian Phillips, Wray McKenzie, Ryan Michael, Kari Rogerson, and Cindy Dean. Chief Kolt O'Donnell was present.
- **Call to Order:** The meeting was chaired by President Brian Phillips and Secretary Cindy Dean served as Secretary for the meeting. President Phillips noted that there was a quorum of trustees present, and appropriate notice was given and posted.
 - **Public Comments:** Ray Tomlin, "You guys are doing a really good job."
 - **Swearing in of Trustee Kari Rogerson:** Kari Rogerson sworn in as a Trustee by President Phillips.
 - **Items Removed from the Consent Agenda:** None
- **Consent Agenda:** Approval of Bills for May 12, 2025, and Minutes from the Regular Meeting April 14, 2025. Brian had a question regarding Haigh Solutions as far as the status of Grant Applications. Per Kolt, the Grants done are being processed and this will probably be it for the rest of the year. Motion made to approve Consent Agenda; Motion First by President Phillips, Second by Ryan Michael. Roll call vote, President Phillips, yes, W. McKenzie, yes, R. Michael, yes, K. Rogerson, yes, C. Dean, yes, unanimously approved. Motion passed.
- **Trustee Responsibility Calendar:** 2025-2026 Budget coming up shortly. Brian and Wray will be meeting. Will need to take into account the Kaneville Contract.
- **Financial Report:** Currently, through April 30, 2025, have approximately \$1,100,000.00. Ambulance revenues are up over 50% of the Budget. Kane County Collections are at \$498,000. Should be receiving another \$20,000 to \$30,000. Payroll expenses are a little

under budget and running about 8% over budget on non-payroll. The largest expenses last month were Areneson Oil, Haigh Solutions, and Capital One.

Per Wray, in looking at the Financial Report, the only one he is concerned with is Operation/Repairs. Appropriated \$88,000 and are at \$90,000, and have another month left. Grant monies are included in this amount. Will make a line item for Grant Expense and move. For fuel, will need to either adjust Budget or QuickBooks to match. Will start tracking fuel.

- Fire Chief Report Out: All the Grants are in except one. AFG Grant (should know by September), Station Grant (should know by June), Com Ed (should know by early July), Gary Sinise (3-6 months), Enbridge Grant (will know in 8-12 weeks), and T- Mobile, once applied for, will be approximately 60 days. Wyatt has been keeping track of the calls with EMC. He has found 3-4 calls since January, billed incorrectly. Provided printout of total incidents.

Noted there are connectivity issues with T-Mobile. Per Dave, having problems in the ambulance. Is kicking them off their “hot spot.” Cell signal prohibits sending 12-leads to the hospital etc. Requires connection to their personal devices. Kolt will be contacting T-Mobile to have the issue resolved.

Discussed Cell Tower Contract – As cell tower could be obsolete in 20 years, discussed renegotiating contract offer of \$250,000. Felt is somewhat low. Our contract will be up in 20 years. Kari will be reviewing our current contract.

- Kaneville Ambulance Contract: Kaneville requesting contract changes. Section 5: Ambulance Billing: Recordkeeping – Appears OK. Is the same wording as the original contract. Section 9: Termination and Renewal – Felt we need the stability of a one-year contract. KFPD seeking to remove the auto renewal clause? Eliminate Section 9? Request notification by March 1, 2026, of their intentions for the following year? Brian will make adjustments to the contract and forward to the board for review.

Discussed notification of the BRFPD by other departments as to whether they are responding with BLS vs. ALS?

Kolt questioned if it is felt we should transfer funds to CDs? Will check with Resource Bank as to what is available. Will decide on a lump sum of money and lock it in for 6 months at 4%.

- Trustee Comments: B. Phillips, none. K. Rogerson, none. W. McKenzie, Regarding an Investment Policy; Wray has forwarded information to the board. We are required to have one in place and feel we should have one prior to the next audit. R. Michael, none. C. Dean, none.

- Adjournment of Regular Meeting: There being no further business, the meeting was adjourned at 12:23pm on a motion made by B. Phillips, seconded by C. Dean, and unanimously approved.

